Hello Mr. Penick,

This communication is submitted in response to your May 17, 2016, email to Sheriff Clarke extending an invitation to him to be a guest speaker at the Reunion of Retired Army Finance Officers (RAFO) on October 15, 2016, at 10:00 a.m. at the Boulder Station Hotel Casino in Las Vegas. Sheriff Clarke is a friend and client with whom this office has worked since he became Milwaukee County Sheriff in 2002. Presently, this includes reviewing and negotiating events and appearances requested of the Sheriff.

Sheriff is very interested in speaking at the Reunion on October 15, 2016. However, requests for his appearances are becoming constant now and requiring more of his time. Because of the demand he is asking for a reasonable honorarium and expenses. Thus, it is requested that RAFO provide at its expense:

Business/first class flight transportation for Sheriff Clarke booked by the RAFO with advance approval by Sheriff Clarke of the flight itineraries.

Hotel suite accommodations for three days/two nights also booked by the RAFO. Sheriff Clarke customarily arrives the day before he is scheduled to speak, and he departs the day after. Sheriff Clarke rarely has time to engage in any other events or activities other than the speaking engagement.

Transportation to and from the airport to the event in a SUV or similar size vehicle.

\$500 for meals for Sheriff Clarke.

Honorarium of \$10,000.

If RAFO is able to agree to the Sheriff's requests, please so inform this office. Thereafter, a scheduler for Sheriff Clarke will contact you to discuss the specific details for the event.

Michael

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